

MEETING MINUTES
SOUTH BURNT STORE STREET & DRAINAGE ADVISORY COMMITTEE
August 7, 2013 – Regular Meeting
10:00 a.m. – Public Works Conference Room

Attendees: Robert Carlson, Sandra Funk, Robert Hancik, Richard Mathis and Robert Pietrasanta

Absent: James Brown (excused)

County: Dawn Harrison and Tara Musselman

Mr. Hancik called the meeting to order at 10:03 a.m.

A roll of members was taken that determined a quorum was present.

The minutes from May 1, 2013 were unanimously approved as amended.

Old Business:

- Lighting Project – Ms. Musselman from the Engineering Department reported directional boring is completed; trees and landscaping are being installed. Conduit will be installed next and then the poles. The contractor is expecting the poles to be delivered at the beginning of September. The trees and the light locations will not affect the sidewalk installation as there is eight feet remaining to install the sidewalks. The light bases are scheduled to be installed in the second week of September. The first week of September the conduit will be installed.
- Discussion - The contractor's schedule was emailed to the members. The property owner at Vincent and Cape Horn has two oak trees and the citizen is requesting the palm to be moved away from the oak tree. There are utility conflicts at that location. The palm tree will not affect the oak tree. The oak tree is located on private property. A tree limb can be cut off to accommodate the growth of the palm tree by the owner or POA. In order to be consistent with the design, the tree needs to be at that location or it can be removed from the plan. The lights were ordered after the preconstruction meeting. The contractor will save money by using the water from the lake. This was not discussed prior to the awarding the contract. The contractor has to honor the bid price that was provided whether he uses lake water or purchases water. The POA board agreed to allow the contractor to use Eagle Lake for watering. New drawings were provided to the Committee members by email showing minor changes reflecting utility conflicts.
- Sidewalks – Ms. Musselman stated an RLI for design will be ready to go out in October 2013. The CIP cost for the design of the sidewalks in year 2014 is \$87,000, for the completion of the sidewalk in year 2015; \$200,000 was allocated. Ms. Musselman confirmed the location for the design of the sidewalk the design will be Saragossa from Cape Horn to Burnt Store and Vincent from Boca Vista to Burnt Store at an estimated cost of \$10.00 per foot. The design is for approximately 6600 feet on Vincent and 1725 feet on Saragossa. There should be adequate funding to complete the design. There was discussion about curbing along the sidewalk.

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- There was discussion about piggy backing off the sidewalk contract on Burnt Store Road. There will be further discussion on this topic prior to construction.

New Business

- The Committee discussed the Activity report and the Actual report. The Committee wants to know the interest rate on the money in the bank for the MSBU and if the money is comingled with county funds.

Open Discussion:

- There was discussion about paving and life expectancy of the roads. The Committee requested a review of the roads possible sealant or rejuvenation products. They would like to know what product could be used and its cost.
- Rate Increase The Committee discussed a rate increase for future paving.
- Requests -
 1. Pick up a pile of brush at Saragossa and Burnt Store Rd.
 2. To supply an update on the gopher tortoise sign request.
 3. Check with Stormwater on a plan for the cleaning of Hog Creek.
 4. When will the Menzi Muck be utilized at Bear Branch Creek?

The next meeting is scheduled for Tuesday, November 5, at 10:00 a.m.

The meeting was adjourned at 11:15 a.m.

Submitted by:

Dawn Harrison
Public Works Department

SOUTH BURNT STORE STREET & DRAINAGE ADVISORY COMMITTEE ATTENDANCE ROSTER

MEETING TIME: 10:00 A.M. – Public Works Public Works Conference Room

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